

# Possum Kingdom Water Supply Corporation

1170 Willow Road  
Graford, Texas 76449

Possum Kingdom Lake  
940-779-3100 TDD 800-735-2989

## Board of Directors Regular Meeting 10:00 AM Wednesday, December 20, 2023

### MINUTES

#### 1. Call to order, roll call and establish quorum

The meeting was called to order at 10:00 AM with all directors present.

#### 2. Welcome and recognize visitors and guests

No visitors or guests were in attendance.

#### 3. Employee Introduction – Ricky Williams

Ricky Williams gave the board information about his job and personal life. He answered questions from the board.

#### 4. Consent Schedule

- † Approval of minutes from November regular meeting
- † Approval of Treasurer’s report and payment of bills for November

Randy Burdick requested the Balance Sheet be included in the monthly board packet. Additionally, he asked about the increase in the umbrella insurance policy. Sue Cathey stated the increase was about \$2,000.

Dale Bankhead made a motion to approve the consent schedule. This was seconded by Rosendo Ferrer and approved by all.

#### 5. Discussion and potential approval of 2024 budget

Mike Patton presented the 2024 proposed budget for \$3,620,000. Rosendo Ferrer made a motion to approve the 2024 budget for \$3,620,000 as presented. Randy Burdick seconded the motion and it was approved by all.

#### 6. Discussion and potential approval of Meter Installation Cost 2024

Sue Cathey presented the current cost being billed to new members for a membership and meter installation which is \$1,520.00. The current costs of have increased and an analysis of the cost indicates that it should be increased to \$1,770.00.

Dale Bankhead made a motion to approved the installation fee to \$1,770.00 effective February 1, 2024. This was seconded by Scott Stubbs and approved by all directors.

**7. Discussion and review of the Manager’s Report**

Jason Ringo gave a review of the condition of many factors within the water production process that currently are in the need of repair or replacement. He is creating a listing of these individual items and will share with the board at the January meeting.

He also discussed the emergency protocols that are required by TCEQ. We do not have a realistic plan in place at this time and will be working to get additional information as well as quotes to gain compliance.

Jason is working with the new engineer on a review of the distribution system in The Hills over PK development and will develop a plan to become more efficient.

A safety update was provided and Jason indicated the staff is embracing the process and understanding the necessity of a good safety program. New vests have been ordered as well as lights that will fit on the traffic cones.

**8. Discussion of any items of interest, including topics for future board meetings**

Scott Stubbs suggested we have a security review, PEN test, of the computer systems in use for the office, SCADA, internet and remote access. He will assist in getting this process started.

Dale Bankhead that he, as well as other directors, would assist with any engineering projects that are being reviewed.

Rosendo passed out the material that was covered in the recent training session to both Stacy and Randy that were unable to attend. Scott Stubbs and Dale Bankhead stated is was a very beneficial seminar.

Three directors terms expire in March. Monty Jasper stated he was not going to apply for another term. Scott Stubbs indicated he will apply for another terms as he was appointed in mid 2023 as a replacement. Stacy Fulford is contemplating another term.

**9. Establish time, date, and location of the next meeting of the board – proposed for December 20 at 10:00 A.M. at Possum Kingdom Water Supply Corporation Office, 1170 Willow Rd, Graford, Texas 76449**

The next meeting will be January 17, 2024. The above statement contains the incorrect date.

*At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Possum Kingdom Water Supply Corporation Board of Directors may meet in executive session on any of the above agenda items or other lawful items.*

**10. Adjourn**

Randy Burdick made a motion that the meeting be adjourned. This was seconded by Mike Patton and approved by all.

Signed by:

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Mike Patton - Secretary / Treasurer

\_\_\_\_\_  
Date