

Possum Kingdom Water Supply Corporation

1170 Willow Road
Graford, Texas 76449

Possum Kingdom Lake
940-779-3100 TDD 800-735-2989

**Board of Directors Regular Meeting
10:00 AM Wednesday, January 17, 2023**

MINUTES Corrected after February 21, 2024 meeting

1. Call to order, roll call and establish quorum

The meeting was called to order at 10:00 AM with all directors presents minus Dale Bankhead

2. Welcome and recognize visitors and guests

PKWSC welcomed Monty Land as a visitor

3. Employee Introduction – BJ Cox

BJ Cox gave the board information about her job and personal life. She answered questions from the board.

4. Consent Schedule

- † Approval of minutes from December regular meeting
- † Approval of Treasurer's report and payment of bills for December

Randy Burdick made a motion to approve the consent schedule. This motion was seconded by Scott Stubbs and approved by all.

5. Discussion and potential approval of purchase of Bobcat

Jason Ringo presented the Board with in detail information about the 2019 Compact Skid Steer Track Loader. Jason requested that the Board approve the purchase from Chad Zook. He described the pros/cons of purchasing this Bobcat and the benefits it would bring to PKWSC. Mike Patton made a motion to approve. Stacy Urban seconded the motion for approval and it was approved by all.

6. Discussion and potential approval of SEP employee contribution

Sue Cathey presented the SEP employee contribution to the board. A list for each employee is included in the board packet. Rosendo Ferrer made a motion to approve. Monty Jasper seconded the motion of approval and it was approved by all.

7. Discussion of TRWA Convention in March in San Antonio

Jason Ringo presented to board with TRWA Convention information. Convention is March 26 – 28th in San Antonio. Jason provided the board with the agenda of the convention and schedule. Jason asked that if anyone on the board is interested in going to the convention to let him know via email at gm@pkwsc.com by 02/16/2024. TRWA Convention brochure is included in packet with detailed information.

8. Discussion and review of Manager’s Report

Jason voiced that the staff will be starting to have weekly Monday morning staff meetings. This will help facilitate better communication with all staff for a effective work week.

Jason informed the board that Billy Martin is taking a course on system resiliency during outages, problems with the system, etc. Billy is also studying for is A license. Billy assured Jason that he will be taking his exam the first quarter of this year.

Jason Ringo spoke about soliciting bids for a covered parking area for work vehicles.

Jason Ringo gave a review of the condition of many factors within the water production process that currently are in the need of repair or replacement.

Jason is working with the new engineer on a review of the distribution system in The Hills Above PK development and will develop a plan to become more efficient. Biggs and Mathews will be presenting the board with a update and their current findings at the February board meeting.

9. Discussion of any items of interest, including topics for future board meetings

Scott Stubbs suggested we have a security review, PEN test, of the computer systems in use for the office, SCADA, internet and remote access. He will assist in getting this process started.

Rosendo Ferrer requested information about our system model. He asked Jason when Hibbs and Todd would be transferring model to Biggs and Mathews.

Sue Cathey reminded the board that our Annual Meeting is coming up in March 2024

Rosendo Ferrer requested that management include the RPZA process that is being taken by PKWSC staff in the next board packet.

Sue Cathey voiced that as of 1/17/2024 there has not been anyone turn packet to join the board for the open board position.

- 10. Establish time, date, and location of the next meeting of the board – proposed for February 21, 2024 at 10:00 A.M. at Possum Kingdom Water Supply Corporation Office, 1170 Willow Rd, Graford, Texas 76449**

The next board meeting is February 21, 2024 at 10:00 am

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Possum Kingdom Water Supply Corporation Board of Directors may meet in executive session on any of the above agenda items or other lawful items.

11. Adjourn

Randy Burdick made a motion that the meeting be adjourned. This was seconded by Mike Patton and approved by all.

Signed by:

Original on file signed by Mike Patton
Mike Patton - Secretary / Treasurer

Date 2/21/2024